

A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF GAINESVILLE, WAS HELD ON SEPTEMBER 7, 2022.

The Commissioners of the Housing Authority of the City of Gainesville, Georgia, met for a Regular Meeting at the Melrose Community Building at 854 Davis St. Gainesville, Georgia at 7:30 a.m. on Wednesday, September 7, 2022.

The meeting was called to order by Daryl Smallwood. Those present and absent were recorded as follows:

Present: Darryl Smallwood
Myrtle Figueras
Zack Thompson
Mary Sue Brown
Joy Griffin

Staff: Beth Brown
Shanna Kennedy
Patrick Scarlett
Kim Anderson
Griselda Saucedo

Absent: Faron Thompson

There being a quorum present, Daryl Smallwood called the meeting to order at 7:30 a.m.

MINUTES

Minutes from the last meeting of July 20, 2022 were presented for approval. On Motion made by M. Figueras and seconded by M. Brown, the minutes were approved.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

FINANCIAL REPORT

Beth Brown reviewed the financials for July 2022 with the Board. The financials were accepted on motion made by J. Griffin and seconded by M. Figueras.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

SECRETARY REPORT

Beth Brown updated the Board on the software conversion which is live in Roswell and Commerce. GHA is expected to go live October 1st. GHA is working with Smart Source Accounting who will be our fee accountant moving forward.

Beth Brown informed the Board that we have hired an Office Assistant to provide support to the entire team. She is currently working through a temp agency while we evaluate her abilities.

Beth Brown informed the Board that GHA has issued a bond for Waterside Oaks located on Brown's Bridge Road.

Beth Brown advised the Board that there are 31 public housing units that we continue to move forward with RAD conversion.

Beth Brown informed the Board that Walton Harbor Phase 2 construction is underway and on schedule for completion next June.

Beth Brown informed that Melrose completed their annual audit.

Beth Brown advised the Board that GHA is preparing to submit the LIHTC application of DVA in October.

Beth Brown advised the Board that Roswell Housing Authority continues to work on relocating the tenants in the senior building.

Beth Brown informed the Board that Norcross Housing Authority is working with Walton Communities and have submitted a 9% LIHTC application. The self-score was the highest in the state.

Beth Brown informed the Board that we are working on becoming CORES certified. This is a national certification process that has been prioritized by DCA.

Beth Brown informed the Board that we have hired a Resident Services Assistant who we are funding through the Gainesville Housing Corporation.

NEW BUSINESS

On motion made by J. Griffin and seconded by M. Figueras the approval of disposition of a GHA van was approved. Resolution 684.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

On motion made by M. Brown and seconded by J. Griffin the authority to approve the TARS Writeoffs were approved. Resolution 685.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

On motion made by M. Figueras and seconded by J. Griffin the 2023 Meeting Schedule was approved. Resolution 686.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

On motion made by M. Figueras and seconded by M. Brown the 2023 Operating Budget was approved. Resolution 687.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

On motion made by M. Figueras and seconded by M. Brown the Bonus Schedule was approved. Resolution 688.

Ayes: D. Smallwood, M. Figueras, M. Brown, J. Griffin

Nays: None

Absent: F. Thompson

There being no further business, the meeting was adjourned by D. Smallwood.

SEAL

ATTEST:

Secretary to the Board:
Beth A. Brown, Executive Director